

# SHANGHAI AMERICAN SCHOOL

## SHANGHAI AMERICAN SCHOOL JOB DESCRIPTION

**TITLE:** LEARNING SUPPORT TEACHER, MIDDLE SCHOOL  
**SCALE:** Teacher Salary Scale  
**CONTRACT DAYS:** up to 191

### POSITION SUMMARY:

Teachers within Shanghai American school are recognized, along with students, as the school's most valuable resource. Faculty members are recruited and offered employment based upon prior exemplary teaching performance. Teachers must be fully credentialed/certified for their respective assignments and must maintain both teaching excellence and credentials throughout employment. Typically, to be offered employment, faculty members must indicate a willingness to commit to two years of excellent service to our students.

### SUPERVISED, EVALUATED BY & REPORTS TO:

Building Principal

### JOB REQUIREMENTS

- Master's degree in Special Education or equivalent
- Certification in Special Education or equivalent
- Minimum five years teaching experience in a similar role
- Experience with Multi-Tiered Systems of Support for exceptional learners (e.g. MTSS, RTI, etc.)
- Exceptional interpersonal skills that facilitate development of strong relationships with students, colleagues, and parents
- Demonstrated broad knowledge of exceptional learning challenges and recommended interventions
- Demonstrated training and experience with administering assessments (WISC-III, Woodcock- Johnson, BASC, etc.)
- Able to support the areas of English Language Arts (literacy) and Math (numeracy)

### PERFORMANCE RESPONSIBILITIES:

- Making learning accessible to all students, through a co-instructional model that includes co-planning, co-teaching, co-assessing and co-reflecting with classroom teachers.
- Support classroom teachers to develop and implement effective differentiation strategies
- Support classroom teachers to develop and implement specific interventions for struggling learners
- Support students through administration of assessments to determine specific needs (WISC-III, Woodcock-Johnson, BASC, etc.)

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- Provide short term Tier II high quality interventions for students that are tailored to their learning needs
- Develop and monitor progress toward goals outlined in Learning Support Plans for students in
- need of Tier III support
- Provide intensive Tier III support for students focused on direct, intensive, small group, or individual intervention targeting specific area(s) of need
- Serve as a contributing member of the Student of Concerns and Student Support Team
- Support with the evaluation of students and student files during the admissions process
- Lead annual Learning Support Plan reviews for students receiving Tier III support
- Actively participate in school sponsored events & activities.
- Actively support the School through participation of the after school activities program.
- Perform additional duties as assigned by the Principal.

## **SAS BELIEVES:**

- That each employee makes a significant contribution to our success,
- That contributions should not be limited to the assigned responsibilities.

Therefore, this position description is designed to outline primary duties, qualifications and job scope, but not limit the employee nor SAS to only the work identified. It is the expectation of the school that each employee will offer his/her services wherever and whenever necessary to ensure the success of our organization.

## **How we see the world is how we experience the world**

We believe that diversity, equity, and inclusion enrich our community and create a sense of belonging that compels each of us to grow. Therefore, we commit to a journey of community growth that is grounded in best and sustainable practices rooted in our mission and core values. We seek individuals who are ready to contribute to such an environment.

Furthermore, studies show that women and people of color are less likely to apply for positions if they feel they don't meet every criterion listed. SAS is dedicated to diversity, equity, inclusion and belonging. If you have the right disposition for this role, meet many of the requirements, and feel you would be a good match for SAS in this position, please do not hesitate to apply.

## **Child Protection at SAS**

Shanghai American School, in keeping with our core values and vision statements, has a Child Protection Policy that guides our faculty, staff, and families in matters related to the health, safety and care of children in attendance at our school. By accepting employment at SAS, all faculty and staff agree to work in partnership with the School and abide by the policies adopted by the SAS Board.

With this in mind,

- Applications will be thoroughly and rigorously screened in line with our strong commitment to all aspects of child protection and safeguarding.

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- Shanghai American School reserves the right to withdraw an applicant's candidacy at any time should information be forthcoming that may suggest the candidate is not suitable to progress in the process.
- Shanghai American School reserves the right to withdraw an applicant's candidacy if current and former supervisor references are not provided.
- Hiring is contingent upon successful criminal background checks.

Applicants are asked to apply as early as possible, as Shanghai American School reserves the right to close the selection process at any time.