

SHANGHAI AMERICAN SCHOOL

JOB DESCRIPTION

TITLE: EARLY INTERVENTION SPECIALIST (PRE-K-GR 1), ELEMENTARY SCHOOL
SCALE: TEACHER SALARY SCALE
CONTRACT DAYS: up to 191 days

POSITION SUMMARY:

Teachers within Shanghai American school are recognized, along with students, as the school's most valuable resource. Faculty members are recruited and offered employment based upon prior exemplary teaching performance and the ability to forge strong relationships with all school stakeholders (teachers, students, parents). Teachers must be fully credentialed/certified for their respective assignments and must maintain both teaching excellence and credentials throughout employment. To be offered employment, faculty members must indicate a willingness to commit to two years of excellent service to our students.

SUPERVISED, EVALUATED BY AND REPORTS TO:

- Building Principals and Director of Student Support Services

QUALIFICATIONS:

- Bachelor's degree; master's degree preferred
- A minimum of five years teaching experience
- Experience or Certification in Learning Support or Reading Specialist
- Experience working with an ELL population
- Experience identifying students who qualify for early intervention support
- Experienced in RTI and/or MTSS (multi-tiered system of support)
- Uses behavioral, emotional, and academic interventions, modifications, and accommodations
- Uses data to guide targeted instruction
- Experienced in writing of IEPs and student support plans
- Experienced in co-planning and coteaching
- Strong oral and written communication skills
- Demonstrated involvement in current SAS initiatives

PERFORMANCE RESPONSIBILITIES:

- Build trusting relationships that promote mutual respect and safety
- Provide instructional design, support and assistance to all prekindergarten to first grade students in need of early intervention support
- Provide daily instruction to identified students
- Assist teachers in understanding how to manage, interpret, and use formative assessment data, systematically examine student work, and define next steps for differentiation and intervention

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- Assist teachers in assessment and reporting of standards and benchmarks
- Participate in the Student Study Team Process
- Work in partnership with the classroom teachers, literacy coach, learning support teachers, counselors, teaching assistants, and student support team
- Promote the development of vertical and horizontal alignment
- Actively participate in and contribute to a professional learning community
- Assist in the identification and acquisition of appropriate teaching materials that are aligned with program goals
- Feels comfortable using technology as a tool for teaching and learning
- Other duties as assigned

SAS BELIEVES:

- That each employee makes a significant contribution to our success,
- That contributions should not be limited to the assigned responsibilities.

Therefore, this position description is designed to outline primary duties, qualifications and job scope, but not limit the employee nor SAS to only the work identified. It is the expectation of the school that each employee will offer his/her services wherever and whenever necessary to ensure the success of our organization.

How we see the world is how we experience the world

We believe that diversity, equity, and inclusion enrich our community and create a sense of belonging that compels each of us to grow. Therefore, we commit to a journey of community growth that is grounded in best and sustainable practices rooted in our mission and core values. We seek individuals who are ready to contribute to such an environment.

Child Protection at SAS

Shanghai American School, in keeping with our core values and vision statements, has a Child Protection Policy that guides our faculty, staff, and families in matters related to the health, safety and care of children in attendance at our school. By accepting employment at SAS, all faculty and staff agree to work in partnership with the School and abide by the policies adopted by the SAS Board.

With this in mind,

- Applications will be thoroughly and rigorously screened in line with our strong commitment to all aspects of child protection and safeguarding.
- Shanghai American School reserves the right to withdraw an applicant's candidacy at any time should information be forthcoming that may suggest the candidate is not suitable to progress in the process.
- Shanghai American School reserves the right to withdraw an applicant's candidacy if current and former supervisor references are not provided.
- Hiring is contingent upon successful criminal background checks.

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Applicants are asked to apply as early as possible, as Shanghai American School reserves the right to close the selection process at any time.