

# SHANGHAI AMERICAN SCHOOL

## SCHEDULE OF 2021/2022 FEES

### 1) ONE-TIME ENTRY FEES

#### a) APPLICATION FEE

The application fee is only valid for the school year for which the application is submitted. This fee is payable when the student's application is submitted and is required prior to evaluation by the Admission Committee. The fee is non-refundable, and stands until replaced with the subsequent Schedule of Fees, and is therefore subject to change.

**RMB 2,800**

#### b) MATRICULATION FEE

The matriculation fee is a one-time mandatory fee that is used to support investments in school facilities and related costs, including new construction or renovation projects and associated loan payments, major repairs and major maintenance costs for school facilities. This fee applies to new entrants only, and is due in full within 5 working days per invoice due date. This fee stands until replaced with the subsequent Schedule of Fees, and is therefore subject to change. Withdrawal of an active student and subsequent re-admission requires payment of the matriculation fee again upon each re-admission event, unless less than two continuous years of non-enrollment has taken place since the prior admission.

- Pre-Kindergarten and Elementary School **RMB 28,000**
- Middle and High School **RMB 33,000**

### 2) ENROLLMENT DEPOSIT

In order to secure a space for the upcoming school year, a non-refundable Enrollment Deposit will be applied to all returning students, due by April 1 of the year prior to the upcoming school year. For newly entering students, this deposit is due within 5 working days per invoice due date. The deposit amount stands until replaced with the subsequent Schedule of Fees, and is therefore subject to change.

This deposit will be credited towards Tuition Fees due, settled at the last installment payment (if paying by installment).

**RMB 32,000**

### 3) ANNUAL TUITION FEES AND DISCOUNTS

Tuition fees are used to support both the General operations of the school as well as the on-going re-investment in the school Facilities.

Tuition Fees are payable in two equal installments, due on June 1 and November 1. The non-refundable Enrollment Deposit will be netted from the November 1 installment (or netted from the June 1 payment, if full payment is made at that time).

Prepayment of tuition fees in full in advance of the period when they are due will result in a discount of 1% of the pre-paid amount (i.e. prepay of 1st and 2nd tuition installments by April 1 will grant a 1% discount on total tuition fees due less deposit, prepay of 2nd tuition installment before June 1 will grant a 1% discount on second tuition installment less deposit).

<b>School</b>	<b>Grade</b>	<b>TOTAL</b>
Pre-Kindergarten	Pre-K3	232,000
	Pre-K4	232,000
Elementary School	Kindergarten	269,300
	Grade 1	269,300
	Grade 2	269,300
	Grade 3	269,300
	Grade 4	269,300
	Grade 5	269,300
Middle School	Grade 6	275,800
	Grade 7	275,800
	Grade 8	275,800
High School	Grade 9	293,800*
	Grade 10	293,800*
	Grade 11	293,800*
	Grade 12	288,300

\* Please note that the cost of high school mandatory trips, TheNine, TheTen, TheEleven, (RMB 5500) will be included in the tuition for these respective grades. Please note that the inclusion of mandatory trip costs in tuition does not cover the cost of optional trips high school students may take during the year.

#### 4) OTHER FEES

##### a) TRANSPORTATION FEE

The School provides optional un-subsidized bus service to and from school. The Transportation Fee applies to those students who register for the regular bus service. The fee is payable on a semester basis, due June 1 and November 1.

*Note: The School is not obligated to provide service if the housing location is not within existing serviced routes.*

**RMB 9,720** (per semester)

##### b) SCHOOL-SPONSORED TRAVEL PROGRAMS

The costs of school trips vary and depend on the event's duration and location. Pricing and payment deadlines for trips will be published in advance of each trip. The cost of High School mandatory trips (TheNine, TheTen, and TheEleven) will be included in tuition for these grades.

##### c) BRING YOUR OWN MAC (BYOM) PROGRAM

While not a fee paid to the school, all students in grades 6 to 12 are required to bring their own MacBook computer and external USB hard disk drive for the purpose of backups. Click [here](#) for more information on the hardware and software requirements.

##### d) LUNCH PROGRAM

The School provides a hot meal program on both campuses, which varies in price based on the food items individually purchased. Prices lists are published with the menus.

##### e) PHYSICAL EDUCATION UNIFORMS

Uniforms are required for all students in Grades 6 to 10 who take Physical Education (PE) class. PE Uniforms are available for purchase at the School's Eagle Shop, at prices set by the Eagle Shop. The set includes a T-shirt and a pair of shorts.

## 5) REFUNDS

Refunds for payments will be made only as follows:

### a) TUITION FEES

- If a written notification of withdrawal is received on or before August 1, 100% of the tuition fees paid to date will be refunded, less the non-refundable Enrollment Deposit.
- If a written notification of withdrawal is received after August 1, but before the first day of the 1<sup>st</sup> Semester, 100% of the tuition fees paid to date will be refunded, less 10% of the annual tuition fees, and less the non-refundable Enrollment Deposit.
- If a written notification of withdrawal is received on or before December 10, 100% of the tuition fees paid to date will be refunded, less fees paid for 1<sup>st</sup> Semester, and less the non-refundable Enrollment Deposit.
- If a written notification of withdrawal is received after December 10, but before the first day of the 2<sup>nd</sup> Semester, 100% of the tuition fees paid to date will be refunded, less fees paid for 1<sup>st</sup> Semester, less 10% of the annual tuition fees, and less the non-refundable Enrollment Deposit.

For further clarity, if a student is not officially withdrawn in writing prior to the first day of a semester, there will be no refund of that semester's tuition fees.

### b) MATRICULATION FEE

Matriculation fees are refunded in full only if the student does not attend school and written notification of withdrawal is received before the first day the student is scheduled to attend school. Attendance by the student, or failure to provide written notification of withdrawal, will forfeit any refund of this fee.

### c) TRANSPORTATION FEES

Transportation fees paid for a semester will be refunded on a pro-rated basis for each school day of a semester that the student is not registered at SAS, less a **RMB 340** handling charge. The amount per school day will be 1/90th of the fee for the semester.

### d) UNPAID OBLIGATIONS

Any outstanding obligations of the student will be deducted from any refund(s). This includes athletic fees and charges for unreturned or damaged textbooks, library books, locker keys, etc.

## 6) METHOD OF PAYMENT

Payment must be made by one of the following methods, annotated with the student name and ID Number:

- By RMB or USD **wire transfer** to the school's bank account;
- By **RMB check**, payable to 上海美国外籍人员子女学校 (Shanghai American School)
- By RMB or USD **debit or credit card** payment, direct to the school's bank account
- By **RMB cash deposit** direct to the school's bank account

Any payment of less than RMB 5,000 or equivalent may also be paid in RMB cash at the Finance Office. The school bank account to be used for wire transfers or cash deposits shall be as noted on the billing invoice. All bank charges (wire transfer charges, credit card processing fees, etc) are the responsibility of the payer.

All Fees and Charges are set and payable in RMB, but may also be paid in USD (wire transfer only) at the exchange rate in force at the time of payment, as set by the Finance Department on a monthly basis, referenced to the People's Bank of China published exchange rate and average Chinese commercial bank rates.