SAS TMS (TRANSPORTATION MANAGEMENT SYSTEM) ELECTRONIC HEALTH SELF-DECLARATION FORM SUBMISSION

PARENT VERSION

May 2020
1. **OVERVIEW**

To assist with the collection of the required Health Self-Declaration information required by local government agencies and the SEC, an extension of the SAS TMS (Transportation Management System) has been designed.

Parents are required to use the SAS TMS APP each morning to acknowledge that their child’s/children’s temperature is below 37.3° Celsius before they are able to enter campuses or can take school provided transportation.

The required temperature acknowledgement will be connected to every student’s SAS ID card and will be checked by the campus security team at the entrance gate each morning or by the bus monitors before the student boards SAS transportation. If a student does not have the parent temperature acknowledgement, a push notification through the TMS App will be sent to the child’s parent or guardian informing them that their child will not be allowed on campus or to board school provided transportation.

Summary data from the health self-declaration, including daily temperature checks, will be accessible by the divisional nurses so that the information can be reported to the local government agencies and SEC as needed.

2. **INSTALLATION**

To download the SAS TMS app, scan the QR code below (both iOS and Android).

![QR Code](image)

3. **SIGN IN**

On the sign in page, enter your PowerSchool username and password. Once you have entered this information, select the “Sign In” button to access the system.

Should you need support with your PowerSchool username and password, contact the SAS Tech team at tech@saschina.org for support.
4. COMPLETE THE HEALTH SELF-DECLARATION FORM

The Health Self-Declaration Form must be submitted every day for your child/children that enter an SAS campus; however, the required information varies slightly for each campus. Below are the details for both the Pudong and Puxi campus.

PUDONG CAMPUS

The following Health Self-Declaration Form is required to be submitted every day each of your children is on the SAS Pudong campus. Students will not be allowed to enter campus or to take SAS provided transportation if:
- their temperature is above or equal to 37.3 °C, or
- there is an indication of any related symptoms under the current health status, or
- any of their co-residents do not have a green health code.

STEP 1
In the upper right hand side of the page click the dropdown menu and select “Health Self-Declaration Form.”

STEP 2
Parents should:
- Click the “Radio Button” for the child for whom they are completing the Health Self-Declaration Form.
- Confirm that the information on the Health Self-Declaration Form is correct. If information is inaccurate it should adjust as needed.
- Enter the body temperature in Celsius for the child from the “last evening” and “this morning.”

STEP 3
- Confirm the child’s current health status.
- Select the child’s current My Sui Shen Ma (Health Code) QR code.
- Complete the health status and QR code for all co-residents living with the student.
- Tick the “Check Box” acknowledging acceptance of the “Commitment Letter.”
STEP 4

- Please sign in the grey “Signature Box” at the end of the form.
- Click the “Submit” button when finished.

STEP 5

Once the form has been submitted for your child, the word “Submitted” will appear next to your child’s name at the top of the Health Self-Declaration Form.
PUXI CAMPUS

The following Health Self-Declaration Form is required to be submitted every day each of your children is on the SAS Puxi campus. If a student’s temperature is above or equal to 37.3° C they will not be allowed to enter campus or take SAS provided transportation.

STEP 1

In the upper right hand side of the page click the dropdown menu and select “Health Self-Declaration Form.”

STEP 2

Parents should:

- Click the “Radio Button” for the child whom they are completing the Health Self-Declaration Form.
- Confirm that the information on the Health Self-Declaration Form is correct. If information is inaccurate it should adjust as needed.
- Enter the body temperature in Celsius for the child from the “last evening” and “this morning”.
- Tick the “Check Box” acknowledging acceptance of the Commitment Letter.

STEP 3

- Please sign your name in the grey “Signature Box” at the end of the form.
- Click the “Submit” button when finished.
STEP 4
Once the form has been submitted for your child, the word “Submitted” will appear next to your child’s name at the top of the Health Self-Declaration Form.